

## AGENDA

### UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

January 9, 2014

#### SECTION I – GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF NOVEMBER 7, 2013, MEETING
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION
- C. PRESIDENT’S REPORT
- D. REPORT ON THE INDIANA GENERAL ASSEMBLY

A report will be presented on the 2014 session of the Indiana General Assembly.

#### E. APPROVAL OF CONFLICT OF INTEREST STATEMENTS

Indiana Code 35-41-1-3 describes conflict of interest on the part of a public servant and provides for the filing of a disclosure statement regarding possible conflicts of interest. The statement must be reviewed by the Board of Trustees and forwarded to the State Board of Accounts.

The University requires statements of trustees and senior staff, including those with no potential conflicts of interest to disclose. A list of individuals who have submitted a *Possible Conflict of Interest Disclosure Statement* for calendar year 2014 is in Exhibit I-A.

Approval to certify the Board of Trustees has reviewed and accepted the disclosure statements in Exhibit I-A is recommended.

## **SECTION II – FINANCIAL MATTERS**

### **A. APPROVAL OF AUTHORIZING RESOLUTION FOR CONSTRUCTION OF A CONFERENCE CENTER**

Both the University's 10-Year Capital Plan and the Case Statement for *Campaign USI: Elevating Excellence* document the need for more meeting and conference space on the University of Southern Indiana campus. The University proposes construction of a 12,700 net square foot Conference Center on the southwest side of campus overlooking Reflection Lake. An important addition to the USI campus, the facility will accommodate students, faculty, staff, and members of the community. It is designed to accommodate approximately 150 guests in a large meeting room of approximately 2,400 square feet. Other meeting spaces, related breakout areas, and modest food service support facilities round out the complement of spaces within the building.

The estimated cost is \$5.75 million, which will be funded through \$5 million in private gifts and \$750,000 in University funds from the Parking and Transportation Reserve. The University funds will be used to build the access road and parking lot for the facility. Completion of the Conference Center is expected in late 2015.

Approval of the following resolution is recommended:

WHEREAS, the University has a long-standing and well-documented need for a Conference Center; and

WHEREAS, the University of Southern Indiana Foundation has secured a commitment in the amount of \$5 million for construction of the facility; and,

WHEREAS, the University has agreed to fund the necessary access road and parking lot; and,

WHEREAS, the University proposes a project budget of \$5.75 million; and

WHEREAS, approvals necessary to advance the project in a timely manner may be required between regularly scheduled meetings of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the Finance/Audit Committee to approve design plans, cost estimates, and construction schedules; to review construction bids; to award contracts or to reject any or all construction bids for the project; and to report the progress of the project to the Board of Trustees;

FURTHER RESOLVED, that this authorization is contingent on the University of Southern Indiana Foundation similarly approving the subject project, including all particulars regarding the financing of same, and especially including necessary protections in any financing arrangements such that there can be no recourse to the University of Southern Indiana in any way whatsoever for such financing;

FURTHER RESOLVED, that the president of the University is authorized to request approval of the project from the University of Southern Indiana Foundation, the Indiana Commission for Higher Education, the Indiana State Budget Committee, and the governor of the State of Indiana, as needed to advance the project to completion.

### **B. REPORT ON CURRENT CONSTRUCTION PROJECTS**

A report on the status of current construction projects will be presented. Exhibit II-A is a summary of the cost and funding sources for each project.

### **C. REPORT OF CHANGE ORDERS APPROVED**

Construction change orders approved by the Vice President for Finance and Administration in Exhibit II-B will be reviewed.

### **SECTION III - PERSONNEL MATTERS**

#### **A. REPORT ON FACULTY AND ADMINISTRATIVE RETIREMENTS**

The following faculty retirements will be reviewed.

Professor of Accounting Daniel E. Wade, in accordance with the early retirement policy, will retire effective January 1, 2015, including leave with pay for the period August 19, 2014, through December 17, 2014. Retirement service pay based on 28.5 years of service to the University will be paid as of December 31, 2014.

#### **B. APPROVAL OF EMERITUS STATUS**

Approval of the following emeritus titles is recommended.

Professor Emerita of Occupational Therapy Aimee J. Luebben

Professor Emeritus of Accounting Daniel E. Wade

**Possible Conflict of Interest Disclosure Statements  
Filed for 2014**

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
11-13-13	Michael Aakhus Dean – College of Liberal Arts	None	N/A
11-18-13	Linda L. M. Bennett President	Chamber of Commerce of SW Indiana Indiana Campus Compact Welborn Foundation WNIN	Director Director; Chair (2013-14) Director Director
11-19-13	Mark C. Bernhard Associate Provost for Outreach and Engagement	None	N/A
11-22-13	Shelly B. Blunt Assistant Provost for Academic Affairs	None	N/A
12-17-13	Ira G. Boots Trustee	Berry Plastics nFlow, LLC	Board of Directors Owner
11-13-13	David A. Bower Director of Development	None	N/A
11-14-13	Steven J. Bridges Assistant Vice President for Business Affairs / Assistant Treasurer	None	N/A
11-13-13	Cynthia S. Brinker Vice President for Government and University Relations	None	N/A
11-13-13	William Harold Calloway Trustee	None	N/A
11-20-13	Miekka Cox Executive Assistant to the President	None	N/A
11-22-13	Christine Crews Historic New Harmony Administrative Associate	Mike's Lock and Key	Spouse is Owner
12-04-13	Brenden Davidson Trustee	None	N/A
11-13-13	Katherine Draughon Executive Director of Planning, Research and Assessment	None	N/A
11-12-13	John M. Dunn Trustee	Dunn Hospitality Group Evansville Commerce Bank Welborn Foundation WNIN	Majority Stockholder Spouse is Director Director Director

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
11-13-13	Scott Gordon Dean – Pott College of Science, Engineering, and Education	None	N/A
11-13-13	Jon Mark Hall Director of Athletics	None	N/A
11-26-13	Mary Hallock Morris Associate Professor of Political Science; Faculty Senate Chair	None	N/A
11-13-13	Mary A. Hupfer Assistant Vice President for Business Affairs and Foundation Fiscal Officer	None	N/A
11-22-13	Mohammed Khayum Dean – Romain College of Business	None	N/A
11-13-13	Marcia Kennard Kiessling Associate Provost for Student Affairs	None	N/A
11-15-13	Jeffrey Knight Trustee	Old National Bank	Shareholder & Employee
11-19-13	Megan Linos Assistant Provost for Distance Learning	None	N/A
11-14-13	Amy MacDonell Trustee	JP Morgan Chase Old National Bank	Shareholder Spouse is Board Member
11-14-13	Ronald Rochon Provost	None	N/A
11-14-13	Ronald D. Romain Trustee	None	N/A
11-13-13	Mark Rozewski Vice President for Finance and Administration	Veazey Parrott Durkin & Shoulders	Spouse is employee
11-14-13	Mark A. Rusk Interim Director of Admissions	None	N/A
11-13-13	Kenneth L. Sendelweck Trustee	Merrill Lynch/Bank of America	Employee
11-14-13	Stephen G. Spencer Professor of English; Enrollment Management Planning Coordinator	None	N/A

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
11-18-13	Kindra Strupp Assistant Vice President for Marketing and Communications	None	N/A
11-13-13	Richard Toeniskoetter Executive Director of Information Technology	None	N/A
11-12-13	Ann H. White Dean - College of Nursing and Health Professions	None	N/A
12-07-13	Ted C. Ziemer, Jr. Trustee	None	N/A

**Summary  
Construction Projects  
January 9, 2014**

**Projects Under Construction**

**Teaching Theatre**

**Project Cost** **\$ 17,250,000**

Funding Sources:

Bond Issue (Repaid with Student Fees)	\$ 13,000,000
Special Projects Reserves	\$ 2,250,000
USI Foundation	\$ 2,000,000

**Atheneum (New Harmony) - Exterior Metal Painting**

**Project Cost** **\$ 250,000**

Funding Source: Special Projects Reserves

**Theatre Support Building**

**Project Cost** **\$ 1,900,000**

Funding Sources:

Teaching Theatre Project	\$ 400,000
Special Projects Reserves	\$ 1,500,000

**Projects in Design**

**Conference Center**

**Project Cost** **\$ 5,750,000**

Funding Source:

Private Gifts	\$ 5,000,000
Auxiliary Systems Reserves	\$ 750,000

**Visitor's Center**

**Project Cost** **\$ 2,000,000**

Funding Source: Private Gifts

**Technology Center Air Handling Unit Replacement**

**Project Cost** **\$ 250,000**

Funding Source: Special Projects Reserves

**Science Center - Lower Level Renovation**

**Project Cost** **\$ 1,250,000**

Funding Source: Legislative Appropriation - 2013

**Projects in Design Continued**

**Energy Management System Upgrade**

**Project Cost** \$ 400,000

Funding Source: General Repair and Rehabilitation Appropriation

**Robert D. Orr Center Classroom Renovation - Phase I**

**Project Cost** \$ 284,000

Funding Source: General Repair and Rehabilitation Appropriation

**Student Housing Apartment Building Renovation - 2014**

**Project Cost** \$ 650,000

Funding Source: Housing Reserves

**Parking Lot A, B, and C Landscape Improvements**

**Project Cost** \$ 500,000

Funding Source: Landscape Reserves

**Science Center Suite 2206 Renovation for Disability Services**

**Project Cost** \$ 150,000

Funding Source: Special Projects Reserves



**Summary of Construction Change Orders  
Authorized by the Vice President for Finance and Administration**

**TEACHING THEATRE PROJECT**

**Empire Contractors, Inc. - General Contractor**

CO-G13	Delete the requirement for Forest Stewardship Council certification and accept air drying of the heavy timbers used for the lobby roof and ceiling structure.	(\$18,225)
CO-G14	Revise the method and scope of work for the rock pinning and undermining for the elevator pit excavation.	(\$50,908)
CO-G15	Make changes to the dimensions of the utility tunnel chase and install additional insulation, air barrier material, and air space; make changes to the lobby roof drainage system; delete a portion of the auditorium partition wall and ceiling system; make changes to the design of the tunnel ladder to improve safety; and install sheathing over the exterior sprayed-on air barrier to protect from the elements during construction.	\$14,280

**Alva Electric Co., Inc. - Electrical Contractor**

CO-E4	Change the type of light fixture in the sound and light control rooms and in the auditorium.	(\$3,056)
CO-E5	Delete the electrical requirements for the roll-up door in ticket booth.	(\$163)